



Notice and Agenda of a Regular Meeting Wednesday, July 22, 2026 at 5:00 p.m.

This meeting is available via teleconference
To join the Zoom meeting, use this link:

<https://us02web.zoom.us/j/88208695795?pwd=bm94K2RpaStSOUNsU3Z5NVhnT0JxUT09>

Meeting ID: 882 0869 5795 • Passcode: 697560

One tap mobile: +16699009128,,88208695795#,,,,*697560#

Dial in:

1 (669) 900-9128 US (San Jose) • Meeting ID: 882 0869 5795

View presentation material at <http://www.passwateralliance.com/>

Signatory agencies:

City of Banning	High Valleys Water District
City of Beaumont	Mission Springs Water District
Banning Heights Mutual Water Company	Morongo Band of Mission Indians
Beaumont-Cherry Valley Water District	Riverside County - EDA / RCFCD
Cabazon Water District	San Gorgonio Pass Water Agency
City of Calimesa	South Mesa Water Company
	Yucaipa Valley Water District

1. Call to Order - Roll Call
2. Public Comments
3. Consent Calendar
 - a. Review of Alliance Meeting Minutes of May 27, 2026
(No vote necessary – Minutes may be approved by consensus)

4. Outreach Letters / Requests for Updates sent June 29, 2026
5. Consider revision of the SGPRWA Best Practices
6. Update: Preparation of 2025-2026 Urban Water Management Plans
7. Comments and Updates by the Elected Official or Agency Representative

	Agency – MOU Members	Representative	Alternate
A	City of Banning	Leroy Miller	Richard Royce
B	City of Beaumont	David Fenn	Jessica Voigt
C	Banning Heights Mutual Water Company		
D	Beaumont-Cherry Valley Water District	Daniel Slawson	Lona Williams
E	Cabazon Water District	Taffy Brock	Knala Keith
F	City of Calimesa	Edgar Garcia	
G	High Valleys Water District	Sam Hughes	Stan Houghton
H	Mission Springs Water District	Amber Duff	Ted Mayrhofen
I	Morongo Band of Mission Indians	Anthony Mendoza	John Covington
J	Riverside County EDA / Flood Control	Jason Uhley	Julianna Adams
K	San Gorgonio Pass Water Agency	Robert Ybarra	Mickey Valdivia
L	South Mesa Water Company	David Armstrong	
M	Yucaipa Valley Water District	Joyce McIntire	

8. Update from Beaumont Basin Watermaster
BBWM meets quarterly. Agendas and Minutes can be found here:
<https://beaumontbasinwatermaster.org/home-2/meetings-and-agenda/>
9. Suggested Presentations and Topics for Future Meetings
 - a. Discussion Regarding Duties and Appointment of the SGPRWA Secretary
 - b. Discussion Regarding Funding for the Regional Cabazon/Banning Backbone Project
 - c. PFAS
 - d. Lead and Copper Rule
10. Future Meeting Dates
Meeting time is 4th Wednesday of odd months at 5 p.m.
 - September 23, 2026
 - *Committee is dark in November*
 - January 27, 2027
 - March 24, 2027
11. Adjournment

**MEETING MINUTES OF THE
San Gorgonio Pass Regional Water Alliance
May 27, 2026 at 5:00 p.m.**

Meeting Attendees

Agency – MOU Members	Representative	
City of Banning	Art Vela	Present
City of Beaumont	David Fenn Thaxton Van Belle	Present
Banning Heights Mutual Water Company		
Beaumont-Cherry Valley Water District	Daniel Slawson Dan Jagers	Present
Cabazon Water District	Taffy Brock Knala Keith	Present
City of Calimesa		Absent
High Valleys Water District	Stan Houghton	Present
Mission Springs Water District		Absent
Morongo Band of Mission Indians	Anthony Mendoza	Present
Riverside County EDA / Flood Control	Julianna Adams	Present
San Gorgonio Pass Water Agency	Lance Eckhart	Present
South Mesa Water Company		Absent
Yucaipa Valley Water District		Absent

Other Agencies	Representative	
Desert Water Agency		Absent
Beaumont Basin Watermaster	Dan Jagers	Present

Members of the Public in Attendance: None

1. Call to Order - Roll Call

Chairman Daniel Slawson called to order the regular meeting of the San Gorgonio Pass Regional Water Alliance at 5:03 p.m. Roll call was conducted of the attendees and is reflected in the list of meeting participants above.

2. Public Comments: None.

3. Consent Calendar

- A. Approval of Alliance Meeting Minutes from March 25, 2026
The Consent Calendar was approved by the following vote:

MOVED: Slawson	SECONDED: None
CONSENT CALENDAR APPROVED	VOTE 8-0
City of Banning	YES
City of Beaumont	YES
Banning Heights Mutual Water Company	Absent
Beaumont-Cherry Valley Water District	YES
Cabazon Water District	YES
City of Calimesa	Absent
High Valleys Water District	YES
Mission Springs Water District	Absent
Morongo Band of Mission Indians	YES
Riverside County EDA / Flood Control	YES
San Gorgonio Pass Water Agency	YES
South Mesa Water Company	Absent
Yucaipa Valley Water District	Absent

4. Annual Business Meeting per the SGPRWA Best Practices

- A. The following officers were selected by unanimous vote for the term July 2026 to May 2027:

Officers	Term 2026-2027
Chairperson	Daniel Slawson
Vice Chairperson	Stan Houghton
Secretary	Beaumont-Cherry Valley WD
Treasurer	Riverside County Flood Control

Mr. Jaggars advised that a different arrangement for Secretary may be necessary at the end of the calendar year.

- B. Review current Memorandum of Understanding

The Committee reviewed the MOU. No changes were proposed.

C. Review Best Practices

A discussion was held regarding the Alliance Best Practices document, particularly quorum requirements and agency participation. The Chair reviewed the existing best practices, including meeting procedures, transparency provisions, voting requirements, conduct expectations, and public participation guidelines. No concerns were raised regarding most provisions, and members generally agreed that the practices continue to serve the Alliance well.

Discussion focused on the requirement that a quorum consists of seven participating agencies. David Fenn noted that some agencies listed in the original MOU have not participated regularly in recent years and questioned whether the current quorum threshold remains appropriate. Members discussed whether the Alliance should update its roster of active participants and whether staff representatives should continue to be recognized as authorized representatives when elected officials are unavailable. Participants generally agreed that agency staff have historically participated and voted on behalf of their organizations without issue.

Several ideas were considered, including defining active participation based on meeting attendance and revising the quorum language to reflect current participation levels. Julianna Adams observed that attendance records from the previous two years showed participation by eight to ten agencies at most meetings, suggesting the current quorum requirement has not presented a practical problem. Daniel Jagers cautioned against changing the rules to solve a problem that may not exist and recommended gathering additional information before making amendments.

Following discussion, members agreed to contact participating agencies to reaffirm their interest in continuing as Alliance members and to revisit the quorum language at a future meeting after receiving feedback. No changes to the Best Practices document were adopted at this meeting.

D. Review Budget

Chair Slawson drew attention to the Budget Report and advised there is a balance of \$13,362.02 in the account.

In the past, the Alliance had paid for website hosting services, but in recent years BCVWD has been maintaining the site at no cost.

5. Comments and Updates by the Elected Official or Agency Representative

A. **San Geronio Pass Water Agency:** Lance Eckhart reported:

- State Water Project allocation increased from 30 percent to 45 percent, supported by strong reservoir storage conditions despite below-average snowpack. Regional recharge facilities are expected to continue operating throughout the year, supporting groundwater replenishment efforts.
- Acquisition of 3,000 acre-feet of water from Napa County at a favorable cost, further strengthening regional water supply reliability and storage reserves.
- Continued advancement of the Sites Reservoir Project, with major planning and documentation efforts underway and key participation decisions anticipated before the end of the year. The project was described as a significant long-term water supply reliability investment for the region.

- Progress on the County Line Recharge Project in partnership with San Bernardino Valley Municipal Water District, including construction of recharge facilities in Calimesa and plans for a ribbon-cutting event before year-end.
- Announced a June 11 ribbon-cutting ceremony for Banning Heights Mutual Water Company's new one-million-gallon reservoir, funded through a Department of Water Resources grant and supporting future heli-hydrant operations.
- Reported successful deployment of the Cabazon heli-hydrant system during a recent wildfire response. Firefighting helicopters utilized both heli-hydrant locations to suppress a brush fire that had the potential to expand significantly, helping limit the burn area to approximately 14 acres with no structures lost.
- Provided an update on the hexavalent chromium (Cr(VI)) litigation, noting that Fresno County Superior Court upheld California's 10 parts-per-billion standard. Agencies were advised to continue planning for compliance unless a future appellate decision alters the regulatory requirements.
- Discussed potential regional collaboration opportunities to address chromium-6 challenges, including evaluation of water supply interconnections and operational strategies that could reduce treatment costs by maximizing use of high-quality imported and stored water supplies.

B. City of Beaumont – David Fenn reported:

- The groundbreaking for the ramps of the Potrero Bridge on the Highway 60 was recently held
- Congratulations to Banning for their groundbreaking on the Sun Lakes Boulevard extension
- Both of those projects will spur positive growth and revenue-generating business with manageable water use increase

C. City of Banning – Art Vela reported:

- A number of capital project are in progress
- The Urban Water Management Plan is in the update process

D. Banning Heights – Absent

E. Beaumont-Cherry Valley Water District –Dan Jagers highlighted:

- An increase in State Water Project allocation to 45%
- Pleased to see continued opportunities for stable water supplies for the region

F. Cabazon Water District – Taffy Brock reported:

- Currently in negotiations to buy property for locating a new well.

G. City of Calimesa – Absent

H. High Valleys Water District – Stan Houghton reported:

- Awaiting the start of the new fiscal year and beginning a couple of CIP projects

I. Mission Springs Water District – Absent

J. Morongo Band of Mission Indians – Anthony Mendoza reported:

- He has been appointed Water Systems Manager, with John Covington transitioning to an administrative role while continuing to provide support and knowledge.
- Continued progress on two new wells, which produced water for the first time on the day of the meeting after approximately two years of planning and construction.
- Ongoing efforts to complete electrical and operational startup activities, including coordination with Southern California Edison for permanent power service and calibration of meters and control systems.
- Temporary operation of the wells using generator power until utility power becomes available, with full production anticipated within the next several months.
- Expansion of water supply capacity to support the Tribe's growing infrastructure needs, including a 1-million-gallon increase in storage capacity.
- Initial well production successfully demonstrated, with water quality sampling and production testing still pending before the wells enter regular service.

K. Riverside County EDA / Flood Control District – Julianna Adams reported:

- Continued monitoring of NOAA climate forecasts and El Niño conditions in preparation for the upcoming winter season.
- El Niño conditions can produce widely varying outcomes, ranging from above-average precipitation to relatively dry conditions.
- Forecast accuracy is expected to improve as winter approaches, providing a clearer understanding of potential rainfall patterns and storm track locations.
- Ongoing evaluation of weather and hydrologic models to assess regional water supply and flood control implications.

L. South Mesa Water Company – Absent

M. Yucaipa Valley Water District – Absent.

7. Update from Beaumont Basin Watermaster – Art Vela and Dan Jagers reported:

- The Annual Watermaster Report is nearing completion, with the agency comment period concluded and final revisions underway prior to submission.
- Upcoming discussion of proposed Rules and Regulations updates, following receipt of comments from participating agencies.
- The next meeting is Wednesday at 11:00 a.m., with in-person attendance available at Beaumont-Cherry Valley Water District and remote participation available via Zoom.

8. Suggested Presentations and Topics for Future Meetings

- a. Funding for the Regional Cabazon/Banning Backbone Project
- b. PFAS
- c. Lead and Copper Rule
- d. Preparation of 2025-2026 Urban Water Management Plans

9. Future Meeting Dates

- July 22, 2026 and September 23, 2026
- *Committee is dark in November*

10. Adjournment. Chairman Daniel Slawson adjourned the meeting at 6:14 p.m.

4a - Outreach letter type 1



Office of the Secretary Daniel K. Jagers
c/o Beaumont-Cherry Valley Water District
560 Magnolia Avenue / Beaumont, CA 92223

Office (951) 845-9581 email info@bcvwd.gov
passwateralliance.com

June 29, 2026

Councilmember Leroy Miller
City of Banning
99 E. Ramsey Street
Banning, CA 92220

Subject: Alliance Member Agency Contact Information

Dear Alliance Member,

The San Gorgonio Pass Regional Water Alliance (Alliance) continues to serve as an effective forum for regional coordination, collaboration, and communication among local governments and water agencies throughout the Pass area. Through the Alliance, member agencies share information on water supply, water quality, infrastructure projects, regulatory developments, and other issues of regional significance.

We are updating our contact information for participating agencies. Your agency is a signatory to the original 2014 MOU. Please review your agency's current representative information and provide any updates, including:

- Primary representative(s) and Alternate representative(s), if applicable
- Title
- Email address and Telephone number

The Alliance meets on the fourth Wednesday of odd-numbered months (dark in November) and welcomes participation from elected officials and staff representatives. Please join us for our next meeting via Zoom teleconference on Wednesday, July 22 at 5 p.m.

We appreciate your continued involvement and look forward to maintaining strong regional communication and collaboration among Alliance members. Please provide any updates at your earliest convenience. Thank you for your valued participation in the San Gorgonio Pass Regional Water Alliance.

Sincerely,
SAN GORGONIO PASS REGIONAL WATER ALLIANCE

Daniel Slawson, Chairman
<https://passwateralliance.com>

Attachment: MOU signatories and current contact

4b Outreach letter type 2 (to BHMWC and SMWC)



Office of the Secretary Daniel K. Jagers
c/o Beaumont-Cherry Valley Water District
560 Magnolia Avenue / Beaumont, CA 92223

Office (951) 845-9581 email info@bcvwd.gov
passwateralliance.com

June 29, 2026

Steve Romberg, President
Banning Heights Mutual Water Company
7091 Bluff Street
Banning, CA 92220

Subject: Alliance Member Agency Contact Information

Dear Alliance Member,

The San Gorgonio Pass Regional Water Alliance (Alliance) continues to serve as an effective forum for regional coordination, collaboration, and communication among local governments and water agencies throughout the Pass area. Member agencies share information on water supply, water quality, infrastructure projects, regulatory developments, and other issues of regional significance.

Alliance records indicate that your agency has not been represented at recent meetings. As part of a broader review of Alliance participation, we are reaching out to all member agencies to confirm contact information and encourage renewed interest in participating in the Alliance. Participation is voluntary, and there is no attendance requirement. However, Alliance members have found the forum to be very helpful and productive, and a great information-sharing resource.

Your agency is a signatory to the original 2014 MOU. We would appreciate confirmation of your agency's active participation, and whom the Alliance should contact regarding future meetings. Please review your agency's current representative information and provide any updates, including:

- Primary representative(s) and Alternate representative(s), if applicable (name and title)
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We look forward to your renewed involvement and to maintaining strong regional communication among Alliance members. Please provide any updates at your earliest convenience.

Sincerely,
SAN GORGONIO PASS REGIONAL WATER ALLIANCE

Daniel Slawson, Chairman
<https://passwateralliance.com>

Attachment: MOU signatories and current contact information



Office of the Secretary Daniel K. Jagers
c/o Beaumont-Cherry Valley Water District
560 Magnolia Avenue / Beaumont, CA 92223

Office (951) 845-9581 email info@bcvwd.gov
passwateralliance.com

June 29, 2026

David Armstrong
South Mesa Water Company
391 West Avenue L
Calimesa, CA 92320

Subject: Alliance Member Agency Contact Information

Dear Alliance Member,

The San Geronio Pass Regional Water Alliance (Alliance) continues to serve as an effective forum for regional coordination, collaboration, and communication among local governments and water agencies throughout the Pass area. Member agencies share information on water supply, water quality, infrastructure projects, regulatory developments, and other issues of regional significance.

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Sincerely,
SAN GORGONIO PASS REGIONAL WATER ALLIANCE

Daniel Slawson, Chairman
<https://passwateralliance.com>

Attachment: MOU signatories and current contact information

SGPRWA Attendance 2024 to May 2026

Agency	Meetings Attended	Attendance
BCVWD	14/14	100%
SGPWA	14/14	100%
Cabazon WD	14/14	100%
City of Banning	13/14	93%
Riverside County Flood Control / EDA	13/14	93%
High Valleys WD	11/14	79%
Mission Springs WD	11/14	79%
City of Beaumont	10/14	71%
Morongo Band	8/14	57%
Yucaipa Valley WD	7/14	50%
City of Calimesa	1/14	7%
Banning Heights MWC	0/14	0%
South Mesa WC	0/14	0%



STAFF REPORT – ITEM 5

TO: San Gorgonio Pass Regional Water Alliance
FROM: Alliance Secretary – Beaumont-Cherry Valley Water District
DATE: July 22, 2026
SUBJECT: Review of Alliance Governance Documents: Consideration of Revision of Alliance Best Practices

Recommendation

Review the proposed revisions, discuss the proposed policy changes, and provide direction to staff regarding any desired modifications.

Background

The Alliance was established as a voluntary regional forum to promote communication, cooperation, and collaboration among local governments and water agencies on issues of mutual interest. The proposed revisions are intended to support those collaborative purposes while updating administrative procedures to reflect current operating practices.

The Alliance Best Practices document provides meeting ground rules and administrative procedures for the San Gorgonio Pass Regional Water Alliance. The document addresses meeting frequency and location, agenda posting, recordings, annual business meeting procedures, transparency, quorum, voting, conduct, public participation, and amendment procedures.

The Best Practices were last amended in 2018 by action of the Alliance. Since that time, the Alliance's meeting practices have evolved. Meetings are now commonly conducted by video teleconference rather than at Banning City Hall, the Alliance meets every other month rather than monthly, and administrative functions such as agenda preparation, website posting, minutes preparation, and records management are currently handled through Beaumont-Cherry Valley Water District.

At the May 27, 2026 Annual Business Meeting, members reviewed the Best Practices and discussed whether certain provisions should be updated to reflect current practice. Discussion focused primarily on quorum, agency participation, voting, and clarification of administrative responsibilities. Following the meeting, the Chair requested that proposed

revisions be prepared for Alliance consideration, including possible revisions to the quorum provision and a definition of “participating member.”

The proposed revisions are intended to modernize the Best Practices, clarify terminology, and align the document with the Alliance’s current operating practices. The revisions do not amend the Memorandum of Understanding.

Discussion

Quorum

The current Best Practices provide that a quorum consists of a majority of Alliance member agencies, with a minimum of seven agencies present to vote on Alliance business. The seven-member requirement reflects a majority of the thirteen agencies that originally executed the Alliance Memorandum of Understanding (signatories).

During the May 27, 2026 Annual Business Meeting, members discussed whether the quorum provision should be revised to better reflect current participation levels among Alliance agencies. It was noted that some agencies have not attended meetings for an extended period and members questioned whether the fixed seven-member requirement should continue to be tied to the original signatory agencies. Members discussed the possibility of replacing the fixed number with a quorum based upon the number of agencies actively participating in Alliance activities.

The Chair requested that staff prepare draft language defining "Participating Member Agencies" and revising the quorum provision to establish quorum as a majority of Participating Member Agencies. Members discussed several approaches, including defining participation based upon attendance during the preceding 12-month period. One suggestion was to define a Participating Member Agency as an agency represented at a minimum of 25 percent of Alliance meetings during the previous 12 months.

Staff notes that attendance records indicate the Alliance has generally maintained participation levels sufficient to satisfy the existing quorum requirement. Review of Alliance attendance from January 2024 through May 2026 indicates participation has generally ranged from eight to 10 member agencies per meeting, with a stable core of agencies consistently attending Alliance meetings. During that period, the Alliance has been able to conduct business under the existing quorum requirement, and members noted that the existing provision has not significantly hindered Alliance operations.

Discussion also highlighted several considerations associated with a participation-based quorum. While such an approach may better reflect current engagement levels, it would require the Alliance to establish a method for tracking attendance, determining when participation status is evaluated, and maintaining a current roster of Participating Member Agencies. Members also discussed whether agencies that do not meet a participation threshold should continue to receive meeting notices and retain the ability to participate in future discussions. The consensus of the discussion was that all agencies should continue to be welcomed and encouraged to participate regardless of attendance history.

To assist the Alliance in evaluating these issues, staff has prepared draft revisions defining Member Agencies, Participating Member Agencies, and quorum. The proposed

revisions are presented for discussion purposes and to provide a framework for determining whether the current quorum standard should be retained or modified to reflect active participation levels within the Alliance.

Staff also notes that the Alliance MOU identifies member agencies through execution of the MOU and does not distinguish between active and inactive participants. Accordingly, creation of a "Participating Member Agency" classification would establish a new administrative distinction that presently does not exist within the MOU. Members may therefore wish to consider whether such a definition should be used solely for quorum purposes or whether it has broader implications for Alliance governance.

The proposed revisions are intended to balance two objectives expressed during the May discussion: recognizing current participation levels for purposes of conducting Alliance business while preserving the collaborative and inclusive nature of the Alliance by continuing to welcome participation from all member agencies regardless of prior attendance.

Definition of Participating Member Agency

Members discussed defining "Participating Member Agency" for purposes of establishing quorum based upon current participation levels. One concept considered was attendance at a minimum of 25 percent of Alliance meetings during the preceding 12 months. Members emphasized that any such definition should not affect Alliance membership or discourage future participation by any member agency.

Membership and Agency Participation

Members noted that several agencies identified in Alliance records have not attended meetings for an extended period, while other agencies participate regularly. Discussion focused on confirming current agency contacts, updating representative information, and determining whether all agencies continue to wish to participate in Alliance activities.

Members generally supported outreach to all Alliance member agencies to confirm representative information and continued interest in participation before making any substantive changes to Alliance governance documents. Staff mailed letters to each agency on or about June 29, 2026.

Agency Representatives and Voting

Members discussed whether agency representatives must be elected officials or whether designated staff representatives may participate and vote on behalf of their agencies. Members generally agreed that agency participation has historically occurred through both elected officials and staff representatives and that agency representation should continue to be recognized regardless of which designated representative attends a meeting.

Staff has prepared clarifying language identifying a representative as an individual designated by a member agency to participate in Alliance meetings and act on behalf of that agency.

Secretary and Treasurer Positions

During the annual review of Alliance officers, members discussed the Secretary and Treasurer positions and noted that current Alliance practices differ somewhat from the duties described in organizational documents. Members discussed identifying these positions by agency rather than by individual and acknowledged that administrative responsibilities such as meeting recordings, agenda preparation, website updates, minutes preparation, and records maintenance are currently performed through participating member agencies.

Staff has incorporated clarifying revisions to reflect current Alliance administrative practices and responsibilities, but recommends further discussion on this topic at the September meeting.

Meeting Administration

Members also noted that several provisions of the Best Practices no longer reflect current operations. The document continues to reference monthly meetings at Banning City Hall, while the Alliance currently meets every other month using a virtual meeting format (Zoom). Staff has prepared revisions updating meeting frequency, meeting format, and related administrative provisions to better reflect current practice.

Fiscal Impact: None.

Attachments

1. Redline version of Best Practices for consideration
2. Current version of Best Practices

Redline for discussion / consideration

Best Practices for the San Gorgonio Regional Pass Water Alliance

1. Membership. Alliance member agencies consist of the signatories to the Memorandum of Understanding and any San Gorgonio Pass area agency that subsequently executes the Memorandum of Understanding.

[A participating agency is a member agency with one or more representatives in attendance at an Alliance meeting.]

[A participating agency is a member agency having one or more representatives in attendance at 25 percent of Alliance meetings over the previous 12 months.]

~~Meeting Ground Rules:~~

2. Meetings – Meetings will be held **bi-monthly on the fourth Wednesday of odd months** ~~at the Banning City Hall via video teleconference~~ unless ~~the a majority of the~~ Alliance ~~majority members~~ agrees to any changes. Meeting times are 5 p.m. to 6:30 p.m.

Meeting agendas will be posted 72 hours before meetings **on the Alliance website and at the office of the Secretary**. All materials distributed to the ~~Task Force~~ **Alliance** members will be posted on the website.

Action minutes will be recorded. All meetings will be audibly recorded.

The May meeting will be considered the annual business meeting. During this meeting, the Alliance will:

a. Conduct elections for the following offices:

- 1) Chairperson: Duties are enumerated in the MOU**
- 2) Vice Chairperson: Duties are enumerated in the MOU**
- 3) Secretary: In addition to the duties enumerated in the MOU, the Secretary shall maintain the website, prepare meeting minutes, compile and distribute the meeting agenda, and maintain administrative records**
- 4) Treasurer: Duties are enumerated in the MOU**

b. and r~~Review the m~~**M**emorandum of ~~U~~**u**nderstanding., ~~budget, and best practices.~~ Any additions, changes, or corrections **proposed in May** will be presented during the **next** ~~is~~ meeting. ~~Ratification~~ **Changes shall be of** ~~changes will take place during the June meeting and will be~~ subject to the

approval of the ~~governing boards of the signatory entities~~**member agencies**. Only substantial changes will require the signatures of the participating members.~~Amendments – Any s~~ **Amendments to the Memorandum of Understanding shall be referred to the governing bodies of the member agencies for consideration and ratification**~~substantive changes to the Alliance MOU are to be ratified by the governing Boards of the respective member agencies of the San Geronio Pass Regional Water Alliance.~~

c. Budget

- d. Best Practices. Any additions, changes, or corrections will be presented during this meeting. A vote on changes will take place during the June next meeting. Amendments to these Best Practices may be adopted by majority vote of the Alliance.**

3. Transparency – Meeting notices, agendas, and minutes will be posted on the Alliance website - www.passwateralliance.com. All ~~Task Force~~**Alliance** meetings are open to the public. All regular meetings of the Alliance **shall be held** in public agency facilities **and/or via teleconference** and at times that are generally deemed convenient for maximum public attendance and participation.

4. Quorum – A majority of the ~~Alliance member~~ **Alliance member** agencies **[that are signatories to the MOU] [that are participating]** shall constitute a quorum ~~with a minimum of 7 members present~~ to vote on any Alliance action item.

5. Voting – **Each Alliance member agency present shall be entitled to** ~~One vote per participating member that is a signatory to the MOU.~~

6. Meeting protocols

- a.** Alliance members conduct – Alliance members will conduct themselves with courtesy toward each other, avoiding interruptions and showing respect by listening. Alliance members will not participate in side-bar conversations while someone else has the floor. Humor is welcome, but should not be at someone's expense.
- b.**

All ideas and points have value – Alliance members may hear something with which you do not agree. Please remember that the purpose of the Alliance is to share ideas. All ideas have value in this setting. You are not required to defend or promote your perspective, but you are asked to share it. If you believe another

approach is better, offer it as a constructive alternative. Be cautious of ascribing motives to others.

c.

Be comfortable – Alliance members are welcome to refreshments and/or personal breaks. If other needs arise, please complete them without interrupting the meeting if possible.

d.

Electronic courtesy – Most Alliance members have demanding responsibilities outside of this meeting. We ask for everyone's full attention during the meeting. Please turn cell phones and/or any other communication device to silent or vibrate.

a.e.

Honor Time – In order to meet ambitious Alliance goals, please follow the time guidelines agreed upon by the Alliance. Comments should be limited to agendized topics. The exception will be if the consensus of the Alliance is to have an item added to the agenda. Alliance members' comments should be focused, stating the point succinctly within 3 minutes; do not hog the floor. This time does not apply to agendized formal presentations or reports.

~~Amendments – Any substantive changes to the Alliance MOU are to be ratified by the governing Boards of the respective member agencies of the San Geronio Pass Regional Water Allian~~

f. ee.

Public participation – Public comments are permitted at the beginning of each meeting. They are also permitted during the course of the meeting after the members have been heard and as time permits. Public comments are limited to 3 minutes. The public is held to the same afore noted standards as the members of the Alliance.

Current version

Best Practices for the San Geronio Regional Pass Water Alliance

Meeting Ground Rules:

Meetings – Meetings will be held monthly at the Banning City Hall unless the Alliance majority agrees to any changes. Meeting times are 5pm to 6:30pm. Meeting agendas will be posted 72 hours before meetings. All materials distributed to the Task Force members will be posted on the website. Action minutes will be recorded. All meetings will be audibly recorded. The May meeting will be considered the annual business meeting. During this meeting the Alliance will conduct elections and review the memorandum of understanding, budget, and best practices. Any additions, changes, or corrections will be presented during this meeting. Ratification of changes will take place during the June meeting and will be subject to the approval of the governing boards of the signatory entities. Only substantial changes will require the signatures of the participating members.

Transparency – Meeting notices, agendas, and minutes will be posted on the Alliance website - www.passwateralliance.com. All Task Force meetings are open to the public. All regular meetings of the Alliance in public agency facilities and at times that are generally deemed convenient for maximum public attendance and participation.

Quorum – A majority of the Alliance member agencies shall constitute a quorum with a minimum of 7 members present to vote on any Alliance action item.

Voting – One vote per participating member that is a signatory to the MOU.

Alliance members conduct - Alliance members will conduct themselves with courtesy toward each other, avoiding interruptions and showing respect by listening. Alliance members will not participate in side bar conversations while someone else has the floor. Humor is welcome, but should not be at someone's expense.

All ideas and points have value - Alliance members may hear something with which you do not agree. Please remember that the purpose of the Alliance is to share ideas. All ideas have value in this setting. You are not required to defend or promote your perspective, but you are asked to share it. If you believe another approach is better, offer it as a constructive alternative. Be cautious of ascribing motives to others.

Be comfortable – Alliance members are welcome to refreshments and/or personal breaks. If other needs arise, please complete them without interrupting the meeting if possible.

Electronic courtesy – Most Alliance members have demanding responsibilities outside of this meeting. We ask for everyone's full attention during the meeting. Please turn cell phones, and/or any other communication device to silent or vibrate.

Honor Time – In order to meet ambitious Alliance goals, please follow the time guidelines agreed upon by the Alliance. Comments should be limited to agendaized topics. The exception will be if the consensus of the Alliance is to have an item added to the agenda. Alliance members' comments

should be focused, stating the point succinctly within 3 minutes; do not hog the floor. This time does not apply to agendaized formal presentations or reports.

Amendments – Any substantive changes to the Alliance MOU are to be ratified by the governing Boards of the respective member agencies of the San Geronio Pass Regional Water Alliance.

Public participation – Public comments are permitted at the beginning of each meeting. They are also permitted during the course of the meeting after the members have been heard and as time permits. Public comments are limited to 3 minutes. The public is held to the same afore noted standards as the members of the Alliance.